MINUTES
TOWN OF DEKORRA – TOWN BOARD MEETING
Tuesday, September 10, 2019
6:30 pm
* Poynette Village Hall - Board Room*
106 S. Main St., Poynette, WI

FIXED AGENDA ITEMS:
1. Call to Order. Meeting called to order by Chair Kyle R. Knuteson at 6:35 pm.
2. Pledge of Allegiance.
4. Approval of Agenda & Affidavit of posting. ACTION: Motion by Smith, second by Crawford to approve the agenda and affidavit of posting.
5. Approval of previous TB minutes. ACTION: Motion by Smith, second by Leatherberry to approve the August 13, 2019 minutes with corrections to agenda items 9, 8a and 19 and to note that the Treasurer arrived at 9:07 pm and the Treasurer’s report was at 12:25 am.
6. Reports of town officers
   a. Clerk’s Report - Report on file in the Clerk’s office – items included review of WMCA conference attendance, follow up on open records discussion and bidding discussion from August, current projects and reminder of upcoming budgeting meetings with dates to be set in October.
   c. Treasurer’s Report – Report on file in Clerk’s office submitted by Treasurer. Discussion of General Engineering charges for Town Hall project regarding what has been paid and what is remaining on the contract. Leatherberry will contact Jerry Foellmi to question the $16,880.00 charges and get an explanation of the last bill.
7. Payment of bills
   ACTION: Motion by Crawford, second by Leatherberry to pay the bills presented apart from Falk Trucking and to hold the GEC invoice for clarification of Town Hall contract charges. Motion carried.
   ACTION: Motion by Leatherberry, second by Smith to pay the Falk Trucking bill. Motion carried; Brue abstained.
8. Committee and Commission Reports
   a. Waste and Recycling – Falk reported that there were no issues.
   b. Town Roads – Knuteson reported that there are 3 spots that need paving before winter on McMillan, 2 on Bluffview and Wildwood Way. His goal is to get costs of projects from Falk. He reported that he had received phone calls regarding sand across Tipperary. Falk reported that ditching by Fox Glen and Tipperary is completed. Discussion of hole on edge of Beach Garden Road, Falk thought that it had been repaired, Knuteson will investigate to be sure. Leatherberry noted that Smith Road is now “too nice” as people are driving faster from CTH CS onto Smith Rd.
   c. Safety Committee – Smith reported that the agenda items were an outdoor entertainment permit for Smokey Hollow Farm and signage discussion on Tipperary Rd. Both will be addressed on tonight’s agenda.
   d. Parks Commission - Niebuhr had corresponded via email that there was no September meeting.
   e. Plan Commission - Smith reported that there were two items. One rezone on this agenda and a CSM that was tabled due to septic concerns between lot lines.
   f. Ad hoc Pier Committee – Leatherberry reported that nearly all signs are up and that there had not been a meeting.
   g. Fire Commission – Leatherberry reported that there is a meeting scheduled later this month.
9. Open Public Comments - No open public comments.

BUSINESS:
10. Loken Family, LLC– Parcels 11010-502, 509A.1, 510.A – W8840 County Road CS, Town of Dekorra, Columbia County, WI. - Scott Hewitt of Grothman and Associates was present to discuss the proposed rezone application and CSM for Loken Family LLC. Discussion included wetland concerns that were addressed, wetland surrounding the pond were removed from the County map, Loken had received a delineation and findings are reported on the CSM, discussion of Town Engineer’s comment 1e regarding Army Corp- Hewitt stated that as an assured delineator Scott Taylor is not required to provide a letter of U.S. Army Corps concurrence of no jurisdiction regarding the wetland delineation.
   - Smith noted that there were still driveway concerns in regard to the driveway width. Hewitt noted that there is currently a dirt driveway and that the Town Engineer said that he would personally review the driveway permit, along with the building permit.
   - Leatherberry questioned driveway placement and Hewitt confirmed that it would run east of the pond.
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- Smith noted that at the Plan Commission meeting they had asked to clarify the 35 foot buffer driveway. The County had said that the current driveway is legal non-conforming but will have to stay within the existing driveway footprint. Discussion regarding that it could be widened if using pervious materials. Hewitt stated that they would be working with the Town’s Engineer.
- Knuteson asked members for further comment or discussion
  Leatherberry – stated that past petitions did not pursue rezones due to the inability to get a driveway and believed that this water does not flow between the pond and the wetland.
  Crawford feels that it meets the base criteria for a rezone.
  Knuteson stated that he believes that the water comes more from the north and west than the east.
  Leatherberry questioned if the pond is natural or manmade. Abby Martinelli said that the family had found evidence in photos that the pond is manmade.
  Smith had no further comments or questions.
  Brue had no comment or questions.

ACTION: Motion by Smith, second by Leatherberry to approve the rezone of 5 acres of Parcel 11010-510.A from A-1 Agriculture to RR-1 Rural Residence, divide that 5 acres by Certified Survey Map, and apply A-4 Agriculture Overlay to 30 acres of Parcels 11010-502 and 509.A1 with conditions 1-3, excluding 1e of the Town Engineer’s memo dated August 19, 2019. Discussion-Leatherberry questioned the parcel numbers and noted that the Town’s Comprehensive Plan doesn’t specify restricted lands be buildable but that these restricted lands can’t even get a driveway to them. Motion carried 4-1 (Brue nay).

ACTION: Motion by Leatherberry, second by Crawford to approve Certified Survey Map Grothman file 319-80 for Loken Family LLC. Motion carried 4-1 (Brue nay).

ACTION: Motion by Leatherberry, second by Brue to move item 12 above item 11. Motion carried.

11. **-moved to after agenda item 12- CCED -Request for funding support – Cheryl Fahrner from Columbia County Economic Development Corp. gave a presentation pointing out the benefits of the corporation. The printed report is available in the Clerk’s office. CCEDC is asking for a donation of $1.50/capita to help fund them. She noted that Columbia County will no longer be providing funding.

12. 2020 Outdoor Entertainment Permit - Smokey Hollow Farm
  Valecia Gilbert was present to discuss her application for an Outdoor Entertainment Permit. She noted that there will be 19 available dates which were confirmed by the Board. Smith commented on the sound requirements per the ordinances and signage. She noted that the Safety Committee voted to recommend approval.
  ACTION: Motion by Smith, second by Brue to approve the Outdoor Entertainment Permit for Smokey Hollow Farm/Valecia Gilbert.

13. Pier Permit application – Randy Thiel – W10762 Tipperary Rd.
  ACTION: Motion by Leatherberry, second by Smith to table so that he can reach out regarding insurance and pier measurements. Discussion of pier dimensions. Motion carried.

14. Audit – Tomlinson reported that she had contacted Baker Tilly and Miller, Brussel, Ebben and Glaeske, LLC. Options and fees were discussed. Tomlinson stated that she would have preliminary numbers before the next meeting.

15. Constable
  a. Ordinance enforcement -Discussion of how to enforce ordinances, fines, expense of property management, cars and trailers parked on Town property and sending warning letters versus immediate fining.

16. Roads
  a. Tipperary Road
    i. Culvert repairs/corrections – Knuteson noted that there are 4 culverts there are very bad. Discussion of what needs to be done. Leatherberry made mention that the Town can set up a watershed district and he has the details from the Town’s attorney.
    ii. Parking pad removal & culvert restoration – Leatherberry noted that Jerry Foellmi is working on a design for a permit.
    iii. Ditch clean up
    iv. Retention pond on Fox Glenn Rd-discussion with Town Engineer -Discussion regarding retention pond to control water flow, engineering may be required, easements may be required. Discussion of order of urgency compared to Parkway and the corner of Kent and McMillan.

Approved: Note that draft minutes are subject to change without notice Respectfully submitted by: Holly J. Priske, Clerk-Town of Dekorra
v. Removal of planting in road right of way - Fox Glenn and Tipperary

b. Other Road issues – Al Murphy – W8611 Kent Rd was present and questioned the progress of replacing the culvert at the corner of Kent Rd and McMillan Rd. He noted that ice builds up due to the culvert being plugged and felt that it is a safety issue. Discussion of logistics of the project, using the culvert from E. Morse Rd and time involved. Clerk Priske mentioned that the emergency management paperwork had been submitted and if approved reimbursement could be close to $13,000.00 for repairs to East Morse Rd and Voss Rd. Falk mentioned some tree work that needed attention on Wildwood Way and Tipperary Rd. Discussion for tree removal bids.

ACTION: Motion by Leatherberry, second by Smith to place “no parking” signs on both sides of Tipperary Rd from Spur St. to lower Wildwood Way and posting that violators will be towed if allowed by law. Discussion to put up approximately 10 signs and reference the ordinance. Clerk to check into process to implement. Motion carried.

17. Town Office Hours – Discussion that there are no office hours posted. Clerk will post the hours on the website calendar.

ACTION: Motion by Leatherberry, second by Smith to approve payment for attendance for any elected official to attend the 2019 Fall WTA Convention. Motion carried.

19. Next Regular Town Board meeting - October 8, 2019

20. Adjourn – ACTION: Motion by Smith, second by Brue to adjourn. Motion carried.

Meeting adjourned 11:44 pm.

Respectfully submitted by: Holly J. Priske, Clerk-Town of Dekorra

Approved: 10.8.2019