

Permit # \_\_\_\_\_

**TOWN OF DEKORRA SIGN PERMIT APPLICATION**  
**P.O. BOX 536 Poynette, WI 53955 608-635-2014**

Name of Property Owner :( if different than that of Applicant) \_\_\_\_\_

Property Owner Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Name of Applicant(s): \_\_\_\_\_

Address of Applicant(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Building Front Façade Area: \_\_\_\_\_ sq. ft. Existing Signage: \_\_\_\_\_

Location of the Building/Structure and/or Parcel where sign will be erected/attached.  
\_\_\_\_\_

Position sign will be in relation to nearby buildings, property lines, rights of ways etc. Please provide drawing.  
\_\_\_\_\_

**Sign Information (check/fill in all that apply) Attached Extra Sheet if Necessary**

	Location/Description	Temp-orary	Perm-anent	Light-ed	Not Light-ed	Wall	Pro-ject-ing	Pole	Monu-ment	Existing Sign On Site	Existing Sign Off Site	Square Feet
Sign #1												
Sign #2												
Sign #3												
Sign #4												

**Please include the following with your application: (Item 2 Only Required for Temporary Signs)**

- |   |   |
|---|---|
| 1. 2-Copies of the plans, specifications, & Calculations.     | 2. Site Plan detailing location of sign(s). |
| 3. Any other items deemed necessary to comply with ordinance. | 4. Copy of Insurance Certificate.           |
| 5. Photos of Proposed sign location.                          | 6. Maintenance Plan.                        |
| 7. Zoning of Sign Location.                                   | 8. Address Change notification commitment.  |

**Applicants Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

Ordinance #18-2005 Section 11.05 may be viewed at [www.dekorra-wi.gov](http://www.dekorra-wi.gov). Or by requesting a copy from the Town Clerk, Vicki L. Auck during normal business hours.

Fees: **New Permanent:** \$2.00 per sq. ft. of sign      **New Temporary:** \$10.00 per sign  
**Existing Permanent:** No charge if permit completed and returned within 60 days of notification. \$1.00 per sq. ft. of sign after 60 days.

**NOTE: Any sign erected after date of adoption of sign ordinance (9/20/2005) is considered a new sign.**

For Office Use Only:

Date Application Received: \_\_\_\_\_ Date Documentation Received: \_\_\_\_\_

Date Presented to Board: \_\_\_\_\_ Amount Due: \_\_\_\_\_

Approval/ Denial Date: \_\_\_\_\_ Office Notes: \_\_\_\_\_

Permit # \_\_\_\_\_